

# USER MANUAL

## पुनर्विलोकन अधिकारी (Reviewing Officer Desk- 3)

For Government Officers/Employees – Group C

### Online E CR Application

This software is designed to streamline and digitize the performance appraisal process for Group C employees in government departments. It ensures transparency, accountability, timely submissions, and structured evaluations, aligned with government HR protocols.

<https://mahaecr.in> या संकेतस्तळावर जाऊन "Department Login" या बटणावर क्लिक करावे.

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Department Login User Login

कर्मचाऱ्यांची कामगिरी मूल्यांकन प्रणाली (महसूल विभाग, वर्धा)

Home GR About Contact

For Government Officers/Employees – Group B (Non-Gazetted) & Group C

# Performance Appraisal Report (PAR) Software

This software is designed to streamline and digitize the performance appraisal process for Group B (Non-Gazetted) and Group C employees in government departments. It ensures transparency, accountability, timely submissions, and structured evaluations, aligned with government HR protocols.

Load More

Welcome to **Our Website!**  
Welcome to Collector Office Wardha

Made with GAMMA

# 1. आपण आपले सेवार्थ आयडी आणि पासवर्ड प्रविष्ट करून आपले विभाग निवडून घ्यावे.

कर्मचाऱ्यांची कामगिरी  
मूल्यांकन प्रणाली  
(महसूल विभाग, वर्धा)

Employee ID

Password

Department

Select Department

→ Sign In



Search



ENG  
IN

11:09  
25-07-2025

## 2. कर्मचार्याचे मूल्यमापन करण्यासाठी, "Evaluation" या टॅबवर क्लिक करावे.

**ECR Portal**

Dashboard

**Evaluation**

Evaluation (Up to 3 Months)

Done Evaluation

Old Evaluation

Reports

Change Password

### Employee Performance Dashboard

User: Dipak Shivaji Karande

**1**  
Registration done by आस्थापना विभाग/RNT

**0**  
The evaluation form filled by Talathi/RI/JK/AK

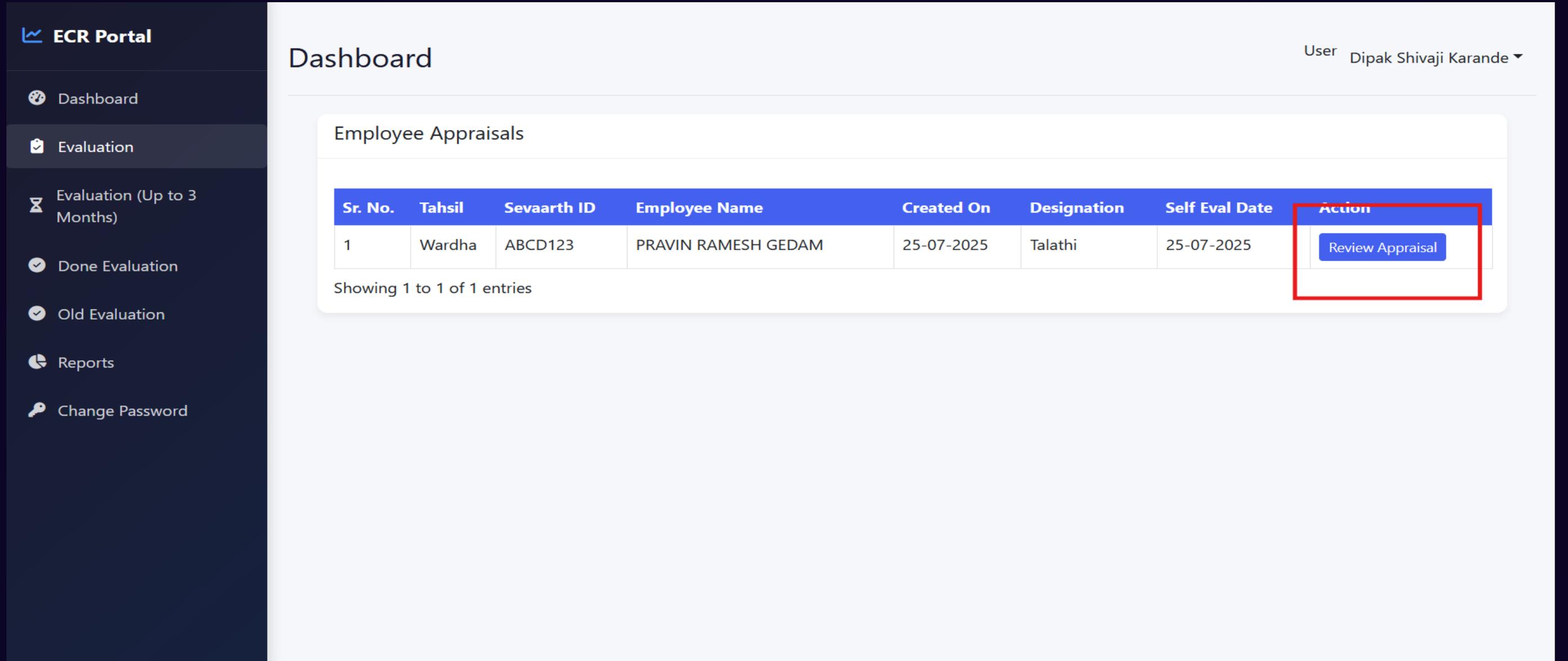
**0**  
The evaluation form is forwarded to Desk 2 - Reporting officer

**0**  
Evaluation form is pending at Desk 3 - Reviewing officer

#### Evaluation Progress

Desk1 Evaluations	4 % Complete
Self Evaluations	0% Complete
Desk2 Evaluations	0% Complete
Desk3 Evaluations	0% Complete

### 3. पुढील स्क्रीनवर “Review Appraisal” या बटणावर क्लिक करून पुढील प्रक्रिया करावी.



The screenshot displays the ECR Portal dashboard. On the left is a dark sidebar with navigation options: ECR Portal, Dashboard, Evaluation, Evaluation (Up to 3 Months), Done Evaluation, Old Evaluation, Reports, and Change Password. The main content area is titled 'Dashboard' and shows the user 'Dipak Shivaji Karande'. Below this is a section for 'Employee Appraisals' containing a table with one entry. The table has columns for Sr. No., Tahsil, Sevaarth ID, Employee Name, Created On, Designation, Self Eval Date, and Action. The 'Action' column for the first entry contains a 'Review Appraisal' button, which is highlighted with a red box. Below the table, it says 'Showing 1 to 1 of 1 entries'.

Sr. No.	Tahsil	Sevaarth ID	Employee Name	Created On	Designation	Self Eval Date	Action
1	Wardha	ABCD123	PRAVIN RAMESH GEDAM	25-07-2025	Talathi	25-07-2025	<a href="#">Review Appraisal</a>

Showing 1 to 1 of 1 entries

# 4.संपूर्ण माहिती प्रविष्ट केल्यानंतर "Save" या बटणावर क्लिक करून फॉर्म सबमिट करावा.

**ECR Portal**

- Dashboard
- Evaluation
- Evaluation (Up to 3 Months)
- Done Evaluation
- Old Evaluation
- Reports
- Change Password

*(Do you agree with assessment of Reporting Officer on work done, efficiency, personal attributes in part 3?)*

3. अधिकारी/कर्मचाऱ्याचे एकंदरीत मूल्यमापन (जास्तीत जास्त १०० शब्द)  
*(Overall assessment of officer/employee — Max 100 words)*

a

**एकंदरीत गुणांकन (Overall Gradation)**

7.88

मी वर दिलेली माहिती खरी व अचूक आहे असे घोषित करतो / करते.  
*(I declare the above information is true and correct to the best of my knowledge.)*

ठिकाण (Place)

Wardha

दिनांक (Date)

25 / 07 / 2025

**Signature valid**  
Digitally Sign By Dipak Shivaji Karande  
Date : 2025-07-25 13:17:19 + 05:30  
पुनर्विलोकन अधिकाऱ्याची सही, नाव व पदनाम  
(Signature, Name and Designation of Reviewing Officer)

**Save** **Cancel**